

**CTWG CIVIL AIR PATROL
STAFF MEETING MINUTES
20 NOVEMBER 2002**

The meeting was called to order by LTC Palmer at 1930 hrs.
Pledge of Allegiance was recited.

Roll Call by LTC PALMER:

Attendance:

CTWG COMMANDER
ADMINISTRATIVE ASST.
VICE COMMANDER
CHIEF OF STAFF, COMMUNICATIONS
ASSISTANT/RAPID RESP
AF/CAP CTWG LNCO
MA/RI/CT LO
USAFR (IMA)
USAFR (WRC)
CTWG AFEPL
USAF (RANCO)
DIRECTOR OF CADET PROGRAMS
DIRECTOR OF COMMUNICATIONS
DIRECTOR OF INFOR. MGMT/COMM ASST.
INFORMATION MGMT OFFICER
INSPECTOR GENERAL
LEGAL OFFICER
DIRECTOR OF SAFETY
DIRECTOR OF OPERATIONS/ PLANS & PROG
EMERGENCY SERVICES OFFICER
GROUND OPERATIONS COORDINATOR
STAN/EVAL OFFICER & SAFETY ASSISTANT
PROFESSIONAL DEVELOPMENT
INTERNAL AEROSPACE OFFICER
SUPPLY/TRANSPORTATION/REAL EST.OFF.
AIRCRAFT MAINTENANCE OFFICER
HISTORIAN
OPERATIONS TRAINING OFFICER
EMERGENCY SERVICES ASSISTANT
CTWG RAO (ADY)/USAFR
LICENSING OFFICER
CTWG RANCO/USAFR
EXTERNAL AEROSPACE EDUC.
PERSONNEL OFFICER/ADMIN. OFFICER
OPERATIONS ASSISTANT
COUNTERDRUG
PUBLIC AFFAIRS OFFICER

COL PAYNE
MS. TEDFORD
MAJ OSBORN
LTC PALMER

MSGT LARA, SR
LTC ISABELLE (NP)
MAJ CASSELLA (NP)
MAJ FURR (NP)
LTC OLMSTED (NP)
TSGT AUSTIN (NP)
MAJ MARTEKA
MAJ VALLEAU
MAJ WROBEL (EX)
CAPT SCHINITIS
LTC MCDONOUGH (NP)
CAPT STEADMAN (NP)
LTC ROWEN
MAJ L. SCHINDLER (EX)
MAJ CARROLL
1LT SLEDGE
MAJ HOLLIS (NP)
MAJ S. SCHINDLER (EX)
1LT SCHINDLER (EX)
LTC BRIGNOLA (NP)
CAPT WRIGHT (NP)
LTC HORNER
CAPT SHAPIRO
CAPT FLETCHER (NP)
1LT NELSON (NP)
1LT KELLING
MSGT MORIN (NP)
CAPT OESTREICHER (NP)
1LT BONOVICH
LTC LEE
MAJ OPINISKI
2LT GANIS (EX)

(NP) – Not Present (REP) – Representative (EX) – Excused

COL PAYNE:

- Thank you to everyone who worked the Disaster Relief Mission this weekend.
- There is a procedure – **Do Not** release personnel or squadrons until we have a mission number assigned; due to liability.
- National Headquarters – General Bowling; New Operations Plan that must be filled out with every CAP Form 10. You will be getting copies of the New Operations Plan in your mailboxes.
- Next Commanders Call & Staff Meeting will be held Wednesday, 18 December. Lots of food – please bring a guest.

LTCOL PALMER:

- 18 December 2002 – Holiday Party, Civilian Attire (NO JEANS).
- Regarding safety – Keep an eye on the weather (black ice, fog, etc.). Be careful this weekend for week trees from last weekends ice storm.

CAPT SHAPIRO:

- Outstanding response over the weekend for the Red Cross Shelters.
- This weekends exercise will be rain or shine. Sat. 0830 to 1500 hrs. Royal Cadet is hosting this at the hangar at Brainard Airport. Ground and Air Operations.

MAJ MARTEKA:

- Working closely with special activities in January 2003.
- Cadet Web Site has been updated.
- Cadet Ball was very successful.
- Working with the squadrons on the Color Guard Competition, to be held tentatively the first weekend of April 2003.

MAJ CARROLL:

- Westpoint Radio Scan was cancelled this weekend due to the weather.
- The American Red Cross was very happy to see CT Wing Civil Air Patrol at the Shelters in the NW Hills.
- Homeland Security – we have to get our own training in, will start with The American Red Cross.

MAJ VALLEAU:

- Ledyard Repeater is on its final testing stages.
- COMMEX 2002 Exercise – only 3 squadrons competed. Very low turn-out. If people do not participate – we will not do this exercise again.

MAJ OPINSKI:

- Planning is in for another mission for January 2003.

1LT SLEDGE:

- Tired of tracking down squadron commanders to see if they are participating in an exercise. Please get in touch with Capt. Shapiro if you are going to participate in the exercise and even if you are not going to participate.

LTCOL ROWEN:

- National Commander is coming out with a new program called Sights on Safety. This will be competitive (financial support from National).
- Zero Tolerance – Pilots please make a check-list and stick to it.
- CT Wing Safety Bulletin coming out. It will be one page on the web-site.
- Apply patience to everything you do in life.

MSGT LARA:

- Col. Goodlin will be doing a Standard Eval with one of the pilots. General Joy will be coming along as an observer.
- BE SAFE IN AIR AND ON THE GROUND!

With nothing further to come before the meeting, it was adjourned at 2045 hrs.

Respectfully submitted,

//signed//

Cindy Tedford
Administrative Assistant

Cc: CTWG Staff & Squadrons